



**State of New  
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Department of  
Education**

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# Messages From the Department of Education

October 2014

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## CERTIFICATION

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### A. Alternative 4 and 5

Please remember that if you have candidates in your school district who were hired over the summer and have a Statement of Eligibility (SOE) their individual professional development plan (IPDP) should be forwarded to the Bureau of Credentialing as soon as possible after the date of hire. It is expected that an alternative 4/5 candidate for New Hampshire certification will construct a professional development plan for that certification that is just as rigorous as if they are enrolled in a teacher preparation program at an institution of higher education. A portfolio of evidence that documents completion of the appropriate competencies must be submitted for full certification. If you have questions about this process or need assistance please contact the Bureau of Credentialing. An Alternative 4 candidate is not considered HQT until the intern license is in place and the candidate has passed the appropriate content test (or demonstrated content area competency through another route).

Contact: Lisa Landenberger, (603) 271-2409 [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov) or  
Rilma Fox, (603) 271-3873, [Rilma.Fox@doe.nh.gov](mailto:Rilma.Fox@doe.nh.gov)

### B. Beginning Educator Certificate (BEC) / Experienced Educator Certificate (EEC)

Beginning with the 2015 licensure renewals, educators being upgraded from a BEC to a EEC will need three years of full-time experience, be deemed effective or above according to the local evaluation system for two consecutive years, and completed a renewal cycle according to the state or local professional development master plan requirements.

Contact: Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

### C. Elementary Education Endorsement changes

Candidates for Elementary Education K-8 will be required to have an academic concentration in one of the following content areas: Math, English Language Arts, Science or Social Studies. In addition, they will have to pass the Middle School content area Praxis II in that subject. Without a subject area concentration, candidates will receive the K-6 grade level endorsement.

Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

### D. Employment Reporting

Just a reminder that all educators employed with New Hampshire districts must have their employment status updated every year. This includes all certified SAU office staff, such as the Superintendent, Assistant Superintendent, and Business Administrator. The employment information needs to be updated for online renewal. The Bureau of Credentialing is relying on districts to enter the data. For technical issues with the i4see uploads please contact [i4see.help@doe.nh.gov](mailto:i4see.help@doe.nh.gov).

Contact: Lisa Landenberger, (603) 271-2409, [Lisa.Landenberger@doe.nh.gov](mailto:Lisa.Landenberger@doe.nh.gov)

### E. Loan Forgiveness

Some NH educators are eligible for loan forgiveness if they teach in a high-poverty district in a critical shortage area. Please explore the following link if this applies. An educator may

have to be persistent to accomplish the benefit but it is achievable.

<https://studentaid.ed.gov/repay-loans/forgiveness-cancellation/charts/teacher#teacher-cancellation>

Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

#### **F. National Board for Teaching Standards Certification**

New Hampshire offers \$1,000 towards the cost of an educator seeking National Board for Professional Teaching Standards certification. For more information on the National Board for Professional Teaching Standards see [www.nbpts.org](http://www.nbpts.org).

Contact: Judith Fillion, (603) 271-3855, [Judith.Fillion@doe.nh.gov](mailto:Judith.Fillion@doe.nh.gov)

#### **G. NH Foundations of Reading Test**

Effective July 1, 2014, the NH Foundations of reading assessment is required for the following endorsements: Elementary Education K-6 and K-8, Early Childhood Education, Reading and Writing Teacher, and Reading and Writing Specialist. This test is offered by Pearson Education, not ETS. The Web site below is unique to this test. Candidates won't find information about the test on the ETS Web site. This test may also be used to demonstrate HQT in the content area of Reading. For information about the test go to [www.nh.nesinc.com](http://www.nh.nesinc.com).

Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

#### **H. Praxis Exams**

##### **a) Core Academic Skills for Educators Assessment**

The Core Academic Skills for Educators assessment has replaced the Praxis I or PPST. Test #5751 is the number for the CORE combination test. There are three sub-tests in Mathematics, Reading and Writing that may be taken separately.

NOTE: there are two testing options for both Early Childhood Education (5024, 5022) and Elementary Education (5031, 5001) this year. Candidates may take *either* test as noted on the ETS Web site.

##### **b) The Passing Scores For New Praxis Exams**

The NH State Board of Education recently approved the passing scores for new Praxis exams in Middle School Science, the Education of Young Children, and a new Elementary Education: Multi-subject test. Please be certain to check the New Hampshire information on the ETS Web site ([www.ets.org/praxis/nh/requirements](http://www.ets.org/praxis/nh/requirements)) before choosing to take a test. ETS may still be offering tests in other parts of the country that NH has dropped. Students need to find the correct test number for New Hampshire to be certain they take the right test. The Department of Education is no longer creating a document of required tests so outdated Praxis memos should be discarded. Tests are updated regularly on the ETS Web site and the test numbers change.

Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

#### **I. Professional Development Committee Contacts**

Please forward any changes in the contact information for District/SAU professional development committee chairs or SAU/district contacts to Lisa Kaim. Having this contact

facilitates communication regarding professional development opportunities as well as PD Master Plan revisions.

Contact: Lisa Kaim, (603) 271-8049, [Lisa.Kaim@doe.nh.gov](mailto:Lisa.Kaim@doe.nh.gov)

## **J. Testing Exemptions**

In the past, candidates with a Master's Degree or seven years of teaching under a credential from another state were exempt from some licensure testing. The administrative rules have been changed. These exemptions are no longer part of the rules for Ed 513.01.

Contact: Contact: Ginny Clifford, (603) 271-4196, [Virginia.Clifford@doe.nh.gov](mailto:Virginia.Clifford@doe.nh.gov)

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## **DATA**

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### **A. i4see Submission Schedule**

- October 15 – Deadline for 2014-2015 Final BOY submissions. BOY files include all students who have been in your schools this school year through October 1st. Attendance data is required in this submission.
- October 15 – Special education personnel are asked to work with the i4see coordinators to report in the BOY any students that are in Out of District NONPUBLIC placements at their school district's expense. Any students that are missed, that were included in the 2014 EOY (End of Year) nonpublic out of district placements, will be reported as anomalies in the report "EOY Students Not Found in a BOY." This report can be found on the i4see workbench under the Analysis tab>Anomaly and State Reports >BOY screen.
- October 15 – Due date for submitting Course Submissions and Student Class Submissions. These should represent the courses your teachers are teaching and the students enrolled in those courses. Note: you can also roll-over your course assignments directly in the EIS system and/or enter courses and student rosters directly in EIS.
- November 8 – F&R Submissions (Free and Reduced Eligible) – Include in this submission all students whose applications have been received and processed by October 30th or who appear on the "direct cert" report.

**The enrollment data will be used in determining your estimated 2014-15 ADM for the FY2015-16 Estimated Adequacy Aid.**

If your SAU has changed the i4see Contact Person, please let us know at [i4see.help@doe.nh.gov](mailto:i4see.help@doe.nh.gov)

Contact: Sandy Hyslop, (603) 271-2831, [sandy.hyslop@doe.nh.gov](mailto:sandy.hyslop@doe.nh.gov)

### **B. Early Warning System (EWS)**

The NH Department of Education has enhanced the statewide Early Warning System (EWS) which is now available to all NH public schools grades 4-12. The EWS assists school personnel in quickly identifying those students who are at risk of not being on track to graduate and ultimately dropping out of school. The Early Warning System report has been updated with data from the End of Year (EOY) data collection. All schools who have sent in a Student Roster submission and who have membership for grades 4 through 12 should be

represented on the report. Access to the Early Warning System is through the myNHDOE Single Sign On. I see coordinators can grant access to superintendents, principals, teachers, and guidance counselors.

Contact: Irene Koffink, (603) 271-3865, [Irene.Koffink@doe.nh.gov](mailto:Irene.Koffink@doe.nh.gov)

### **C. Fall Reports**

These reports should be entered into the ESS system (using the myNHDOE Single Sign On System) and then printed, signed, and forwarded to Data Management. Reminder, they are due by October 15, 2014.

- Class and Staffing Form (A 12B)
- Central Office Personnel (A 12D)
- District Level Home Schooled Count (A 12E)
- Teacher Attainment and Average Salary (A 12F)

Contact: Sandy Hyslop, (603) 271-2831, [Sandy.Hyslop@doe.nh.gov](mailto:Sandy.Hyslop@doe.nh.gov)

### **D. PerformancePlus**

#### **a) Data Loaded Weekly**

AimsWeb, DIBELS, NWEA and STAR data is loaded into PerformancePlus weekly. If your data is not included and you would like it to be, please contact Lisa Kaim to sign a data release form (note: see STAR item for details on STAR release).

Contact: Lisa Kaim, (603) 271-8049, [Lisa.Kaim@doe.nh.gov](mailto:Lisa.Kaim@doe.nh.gov)

#### **b) STAR**

The DOE has worked with PerformancePLUS and Renaissance Learning to develop a new and enhanced framework in PerformancePLUS. This new framework will help you analyze STAR results in PerformancePlus. Integrating your STAR data with PerformancePlus requires a few simple steps. Visit the NH Network, Analyzing Student Data Network - Resources, for details.

Contact: Cydney Currier, (603) 801-0444, [ccurrier@mac.com](mailto:ccurrier@mac.com)

#### **c) Trainers and Coaches Available**

- PerformancePLUS now offers on-line, open ended assessments. Contact Irene Koffink to have a trainer come help you implement an assessment.
- Need support building a data team or using PerformancePlus? The DOE data coaches are available at no cost.

Contact: Irene Koffink, (603) 271-3865, [Irene.Koffink@doe.nh.gov](mailto:Irene.Koffink@doe.nh.gov)

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## **EDUCATOR EFFECTIVENESS NETWORK**

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### **A. Four New Video Modules**

Module One: <https://vimeo.com/103951454> - This short video features New Hampshire's Commissioner of Education Virginia Barry, as she provides an overview of the four-part

module series developed by the New Hampshire Department of Education in partnership with RMC Research Corporation.

Module Two: <https://vimeo.com/103951665> - This module provides a brief historical overview of the professional standards that serve as the foundation of the New Hampshire Model Educator Support and Evaluation System and explains how they are used in determining a performance rating.

Module Three: <https://vimeo.com/103951817> - This module provides an overview of how the different aspects of student performance, including Student Learning Objectives (SLOs) and Student Growth Percentiles (SGPs) are integrated into the evaluation of an educator.

Module Four: <https://vimeo.com/103950223> - This module examines the major components of Student Learning Objectives (SLOs) as they are addressed by a hypothetical educator. See how “Timothy” thinks through the incorporation of learning goals, targets and assessments into his SLO.

Contact: Ashley Frame, (603) 271-6579, [Ashley.Frame@doe.nh.gov](mailto:Ashley.Frame@doe.nh.gov)

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## **GRANTS and REQUESTS FOR PROPOSALS**

**ALL RFPs Can be Found on the Department Website at**  
**[www.education.nh.gov/rfp/index.htm](http://www.education.nh.gov/rfp/index.htm)**

### **A. Career and Technical Education Online Assessments**

The Bureau of Career Development seeks to contract with an established third party vendor that offers web-based, CTE-specific end-of-course and end-of-program technical skill assessments. The vendor must provide each assessment’s technical content, aligned with national standards, as well as the infrastructure to deliver, score and report out on student achievement on these assessments, and provide technical assistance as needed. Deadline for proposals is October 27, 2014, by 2:30 p.m. EST

Contact: Melissa Ritchings; (603) 271-5198, [Melissa.Ritchings@doe.nh.gov](mailto:Melissa.Ritchings@doe.nh.gov)

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## **HEARINGS**

### **A. Ed 318, Charter Schools and Ed 319, Open Enrollment**

A public hearing will be held October 13th at 4:30 p.m. at the NH Department of Education, 101 Pleasant Street, Concord NH 03301. Deadline for written comment will be October 22, 2014.

Contact: Mary L. Mayo, (603) 271-3189, [Mary.Mayo@doe.nh.gov](mailto:Mary.Mayo@doe.nh.gov)

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## **PROFESSIONAL DEVELOPMENT**

### **A. HealthierUS School Challenge Regional Workshops**

The Bureau of Nutrition within the Division of Program Support is offering a series of regional workshops to help schools who would like to apply for a HealthierUS School Challenge. The Challenge offers applicants the ability to apply at different levels with each level offering a small monetary incentive for a successful school application. For information about the Challenge and the SAUs in NH that have successfully applied, go to:



[www.fns.usda.gov/hussc/healthierus-school-challenge-smarter-lunchrooms](http://www.fns.usda.gov/hussc/healthierus-school-challenge-smarter-lunchrooms). For a registration form, please e-mail: [Tami.Drake@doe.nh.gov](mailto:Tami.Drake@doe.nh.gov) or [Cheri.White@doe.nh.gov](mailto:Cheri.White@doe.nh.gov).

### **A. NHASCD Fall Conference**

On October 17th, Dr. Susan Brookhart will highlight the creation and use of appropriate rubrics, formative assessments, and standards-based grading. She will provide a variety of practical examples of general, task-specific, and proficiency-specific rubrics that are adaptable and useful in all classrooms and in all subjects. Such rubrics can help students become far more motivated to assess their own progress towards their learning goals. This conference will take place from 8:30 a.m. – 3:30 p.m. at the Grappone Conference Center in Concord. To register or for more information go to <http://nhascd.net>.

### **NH Transition Community of Practice Transition Summit**

The New Hampshire Transition Community of Practice announces its eighth Transition Summit, taking place on November 18th, at the Grappone Conference Center, 70 Constitution Avenue, Concord, from 8:30 a.m. - 3:00 p.m. This year, the Transition Summit will focus on the importance of active student and family participation in all aspects of transition planning. Presentation topics will include Working Together ~ Creating a Plan ~ Achieving Outcomes and Next Steps. To register or for more information go to [www.events.unh.edu/RegistrationForm.pm?event\\_id=16925](http://www.events.unh.edu/RegistrationForm.pm?event_id=16925).

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## **DEPARTMENT STAFF UPDATES**

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**Tim Carney** has joined the Department as the administrator of the Bureau of School Safety and Facility Management in the Division of Program Support. Tim is a civil engineer and comes to us with many years' experience in project engineering and construction. This experience, coupled with a strong academic background in both engineering and business administration, makes him ideally suited for this challenging position. Tim can be reached at (603) 271-2037 or [Timothy.Carney@doe.nh.gov](mailto:Timothy.Carney@doe.nh.gov).

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## **OTHER**

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### **Prudential Spirit of Community Awards**

Now through November 4, 2014, students in grades 5-12 are invited to apply for the Prudential Spirit of Community Awards if they have made meaningful contributions to their communities through volunteer service within the past 12 months. The Prudential Spirit of Community Awards program is the United States' largest youth recognition program based exclusively on volunteer community service. The program was created in 1995 by Prudential in partnership with the National Association of Secondary School Principals (NASSP) to honor middle level and high school students for outstanding service to others at the local, state, and national level. The program's goals are to applaud young people who already are making a positive difference in their towns and neighborhoods, and to inspire others to think about how they might contribute to their communities. To apply or for more information go to <http://spirit.prudential.com>.

### **United States Senate Youth Program (USSYP)**

In New Hampshire each high school principal may nominate one eligible student. Selection will be based on academic accomplishments, community services, and demonstrated

qualities of leadership as elected high school student body officers for the 2014-2015 school year. Whether outspoken or soft spoken, the type of student who thrives during Washington Week is one who is truly interested in government, history, politics and leadership and one who has a demonstrated desire to serve others in a leadership capacity. High academic achievement, high aspirations for college and career and other clear examples of self-motivation and creativity often define Senate Youth delegates. A selection committee reviews the nominations and chooses several finalists. All finalists are interviewed in early November by the selection committee. The Committee then selects two primary delegates and a first and second alternate. Alternates will be selected as replacements in the event a primary delegate is for any reason unable to participate in the program's Washington Week. Delegates will travel to Washington (all expenses paid) and receive \$5,000 scholarships. The 53rd Annual USSYP will be held in Washington, D.C. March 7-14, 2015. For more information go to [www.education.nh.gov/recognition/us\\_senate.htm](http://www.education.nh.gov/recognition/us_senate.htm). Application deadline is October 16, 2014.

Contact: Lori Temple, (603) 271-6646, [Lori.Temple@doe.nh.gov](mailto:Lori.Temple@doe.nh.gov)

### **Compass Learning Classroom Refresh Contest**

Teachers and students have the opportunity to win a classroom makeover worth up to \$70,000. Prize packages include cutting-edge personalized learning software, hardware, and professional development that will not only benefit the winning classroom, but will help the entire school. Teachers work with students to create a music video expressing how technology will enhance the learning experience. Videos may be submitted until October 24th. Winners will be selected based on a mix of public votes and a judging panel. View full contest guidelines, including the prize package details per grade category, at [www.ClassroomRefreshContest.com](http://www.ClassroomRefreshContest.com).

### **Guinness World Records Announces the 60 Years/60 Words Challenge**

Guinness World Records is celebrating 60 years of record breaking by launching a national competition until December 1, 2014. Students are asked to pick their favorite Guinness World Records record and in EXACTLY 60 words describe the record and why they picked it. Kids can create a poem, rap, song, video, poster, or short essay -- as long as it's PRECISELY 60 words! This program includes fun classroom activities that meet English Language Arts Common Core State Standards. The winner will earn a \$500 scholarship, have his/her picture featured in the 2016 Guinness World Records book, and receive a \$500 grant for his/her school.

### **Letters About Literature 2014**

A \$1,000 cash award is the national prize in Letters About Literature, a writing contest sponsored by the Center for the Book in the Library of Congress and coordinated in New Hampshire by the Center for the Book at the New Hampshire State Library. To enter, readers in grades 4-12 write a personal letter to an author, explaining how his or her work changed their view of the world or themselves. State winners will advance to national competition and the first-place winner for New Hampshire at each of three competition levels will receive a \$100 cash prize. Deadline for entries at Level III (grades 9-12) is December 15, 2014. All other entries must be postmarked by January 15, 2015. To obtain the required entry coupon visit <http://lal.nhbookcenter.org>. While you're there, sign up to get email updates on the NH competition and check out the complete entry guidelines and winning essays from previous years.



**What's So Cool About Manufacturing? Video Contest**

Aimed at introducing middle school students to advanced manufacturing, the What's So Cool About Manufacturing? Video Contest partners participating schools with a local manufacturer to produce a video that explores career opportunities in manufacturing, how the industry has changed and its importance to New Hampshire's economy as the state's largest industry. Students and their advisers can begin working with a local manufacturer on the video at the start of the 2014-2015 school year and must submit their projects by December 1, 2014. This initiative is a partnership with the Manufacturing Extension Partnership and the Governor's Advanced Manufacturing Education Council, and has the endorsement of the State Board of Education. Teachers interested in taking part can get more information on partnering with a local manufacturer, as well as video contest rules, at [www.nheconomy.com/manufacturing-in-nh/videocontest.aspx](http://www.nheconomy.com/manufacturing-in-nh/videocontest.aspx) or by contacting Lorna Colquhoun, Division of Economic Development at (603) 271-2341.

**The Arts as Inspiration! for Learning \* Teaching \* Making \* Living**

The N.H. State Council on the Arts invites all educators, parents, teaching artists, and creative youth development leaders to the New Hampshire 2014 Fall Arts Education Conference, October 31st – November 2nd at the Barbara Harris Conference Center in Greenfield, NH. Features include keynote speakers and guest artists; a special visit to Crotched Mountain Rehabilitation Center with workshops on Inclusion, Universal Design, Adaptive Dance, Music Assisted Technologies and Photography; workshops on integrated arts, and in all arts disciplines; panels; and opportunities to network and share "Spotlighted Arts Learning Models" with a focus on creativity and innovation. For more information contact Catherine O'Brian, Arts Education Coordinator, NH State Council on the Arts, [catherine.r.obrian@dcr.nh.gov](mailto:catherine.r.obrian@dcr.nh.gov), (603) 271-0795 or visit: [www.nh.gov/nharts](http://www.nh.gov/nharts) or [www.aannh.org](http://www.aannh.org).

**GLSEN Workshop**

The Welcoming Classroom: Meeting the Needs of LGBT Students and Their Allies Conference will be held on Friday, October 24, 2014 from 8:00 a.m. – 2:00 p.m. at Sanborn Regional High School in Kingston. Jeff Perotti is the keynote speaker and has been well received by hundreds of NH teachers, nurses, and school professionals. To register or for more information go to <http://donate-newhampshire.glsen.org/welcomingclassrooms>.

**High-Priority Rural Education Issues Symposium: Lessons from Research and Practice**

The day begins with a REL Northeast & Islands Bridge Event to assist rural district leaders as they develop strategies to maintain educational quality in schools. Keynote speaker Robert Mahaffey at the Rural School and Community Trust in Washington, DC, will present a research overview of the state of rural education as well as federal policy initiatives that affect rural schools.

Participants will then engage with current research in areas such as the implementation of standards-based proficiency systems, educator evaluation, theories of action of elementary and middle school principals, and the relationship between poverty and achievement, among others. Sessions are designed to encourage networking between rural practitioners and education researchers and to identify critical rural education topics for further research.

This Symposium is taking place at Granite State College, Concord, on Thursday, October 30th, from 9:00 a.m. – 4:00 p.m., For more information or to register go to [www.relnei.org/events/high-priority-rural-education-issues.html](http://www.relnei.org/events/high-priority-rural-education-issues.html).

### **Manahan-Phelps-McCulloch Photographic Collection – on Exhibit**

More than 150 historic prints will be on exhibit at the N.H. State Library in Concord through October 31, 2014. The full Manahan collection contains more than 150,000 negatives from a photo studio that operated in Hillsborough, NH, from the 1860s until 2002. The images selected for the exhibit include the people, places, events, work and lifestyles of Hillsborough as well as of New Hampshire, New England and the Northeast across almost 150 years. For more information about the exhibit go to

[www.nh.gov/nhculture/mediaroom/2014/manahan\\_photography\\_exhibit.htm](http://www.nh.gov/nhculture/mediaroom/2014/manahan_photography_exhibit.htm) and more information about the collection can be found at <http://hillsboroughhistory.org/MPM/>.

### **Presidential Scholars Program**

The Presidential Scholars Program was established by President Lyndon Johnson in 1964 and since that time has honored more than 6,500 outstanding high school seniors. Under the Executive Order establishing the Presidential Scholars Program, students are selected on the basis of outstanding scholarship. Until 2012 nominees have been invited to apply for Presidential Scholars recognition based solely upon SAT or ACT scores. For the 2015 program, the Presidentially-appointed Commission on Presidential Scholars is inviting each Chief State School Officer (CSSO) to nominate up to ten students, five male and five female, based on their outstanding scholarship and promise of future success.

We encourage you to nominate a student who, while demonstrating outstanding scholarship, might not otherwise be nominated through the current SAT/ACT or arts recognition processes. All high school seniors graduating between January and June of 2015, who are U.S. citizens or legal permanent residents, who attend public, parochial, or independent schools, as well as those who are home-schooled, are eligible. It may be helpful to consider the following questions as you contemplate the selection of your nominee:

1. What about the student makes him or her stand out as having outstanding scholarship?
2. What special challenges or hurdles has this student overcome while still achieving high academic success?

If you would like to nominate someone please submit a brief statement based on the information above to Lori Temple at [lori.temple@doe.nh.gov](mailto:lori.temple@doe.nh.gov), no later than Wednesday, November 12, 2014. Please include the nominees home address and the High School CEEB code.

For more information go to [www.education.nh.gov/recognition/other.htm](http://www.education.nh.gov/recognition/other.htm). To learn more about the U.S. Presidential Scholars Program and the Commission on Presidential Scholars please go to [www.ed.gov/psp](http://www.ed.gov/psp).